**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Travel List Template***

**Others**

* Underwear
* Contact lenses/glasses
* Toothbrush/toothpaste
* Medications
* Phone chargers
* Electrical Convertor/adaptor
* Write Other One

**Destination Essentials**

**Cold Weather**

* Coat
* Scarf
* loves/Socks

**Warm Weather**

* Sunglasses
* sun block
* swim suit

**Others**

* Underwear
* Contact lenses/glasses
* Toothbrush/toothpaste
* Medications

**Don’t Forget**

* Underwear
* Contact lenses/glasses
* Toothbrush/toothpaste
* Medications
* Phone chargers
* Electrical Convertor/adaptor
* Camera
* Others

**Leaving Home**

* Empty Refrigerator
* Unplug Electronics/Appliances
* Lock all doors and windows
* safely Store Valuables
* Stop mail delivery and newspapers
* Leave keys with neighbors
* Turn on times lighting system

**Trains, Planes & Automobiles**

* Transport/Visa/Identification
* Transportation Tickets
* Hotel Information/Reservation
* Health Documentation/Insurance
* Emergency Contacts

|  |  |
| --- | --- |
| **Tasks** | **Delegate To** |
| Call post office to hold mail |  |
| Stop Deliveries |  |
| Arrange for care of plants and garden |  |
| Call pet sitter |  |
| Others: |  |

**Travel List**